

**Otis Mutual Domestic Water Consumers and Sewage Works Association  
Board of Directors Monthly Meeting – Formal Agenda**

**Date:** Tuesday, July 22, 2025

**Time:** 6:30 PM (Mountain Time)

**Location:** 2501 Bannister Road, Carlsbad, New Mexico 88220

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**I. Call to Order**

**Time Meeting Called to Order:** \_\_\_\_\_

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**II. Closed Executive Session**

Pursuant to the New Mexico Open Meetings Act, Section 10-15-1(H)(2) & (7), the Board of Directors may enter Closed Session to deliberate on the following matters:

**A. Legal Matters**

1. Discussion of threatened or pending litigation

- o Subject: *Intrepid Potash*

**B. Personnel Matters**

1. Discussion of limited personnel issues

- o Subject: *Office Manager Position and Associated Duties*
- 

**III. Reopening of the Public Meeting**

**Actions (if any) Arising from Closed Session Deliberations:**

**A. Legal Matters**

1. *Threatened or Pending Litigation*

- o Action Regarding: *Intrepid Potash*

**B. Membership Issues**

1. Review of Memberships

**C. Personnel Matters**

1. Office Manager Position and Associated Duties

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**Otis Mutual Domestic Water Consumers and Sewage Works Association  
Board of Directors Monthly Meeting – Formal Agenda**

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**IV. Public Comment**

Members of the public are invited to address the Board. Comments are limited to **three (3) minutes per speaker**. No action will be taken on items raised during public comment unless otherwise specified on this agenda.

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**V. Approval of Consent and Action Items**

**A. Approval of Meeting Minutes**

- Monthly Board Meeting – *June 19, 2025*

**B. Approval of Financial Reports**

- Financial Statements for the Month Ending *June 30, 2025*

**C. Consideration of Board Resolution RO-04-2025**

- *A Resolution Authorizing the Board of Directors to Approve New and Transferred Memberships Contingent Upon Infrastructure Capacity and Operational Plausibility*

**D. Membership Application – Action Item**

- *Request for Installation of a New Membership and Water Meter*
    - Applicant: **Mr. Abel Hernandez**
    - Service Address: **5002 La Placitas Drive**
- 

**VI. Reports and Informational Updates**

**A. Water Well Reports (For Information Only – No Action Required)**

**B. General Manager’s Report**

1. Status Update: New Hires and Updated Position Descriptions
2. Progress Report: New Installations and Pending Service Tasks
3. Compliance Status with New Mexico Environment Department (NMED)

**Otis Mutual Domestic Water Consumers and Sewage Works Association  
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4. Communication and Outreach Update: Facebook Page and Website
5. Asset Management: Inventory and Status of Otis-Owned Vehicles

**C. Directors' Reports**

- Individual Reports from Board Members on Relevant Matters
- 

**VII. Discussion and Direction**

**A. Strategic Consideration**

- *Discussion Regarding the Potential Assumption of Control of Otis Water by the City of Carlsbad*
  - Presented by: **Layne Norton**

**B. Administrative Finance Discussion**

- Consideration of Institutional Credit Card Use for Authorized Expenditures
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**VIII. Adjournment**

**Time of Adjournment:** \_\_\_\_\_

**Monthly Board Meeting  
Minutes  
Otis Mutual Domestic Water Consumers and Sewage Works  
June 19,2025  
6:30 PM  
2501 Bannister Road  
Carlsbad NM 88220**

**Board Members Present:** Steve McCroskey- President, Layne Norton- Vice President, Henry Castaneda- Secretary/Treasurer, Brenda Vasquez- Director, Lloyd Boatman- Director

**Board Members Absent:** None.

**Staff Present:** Brenda Baumgartner- Office Manager, Ryan Nichols- Field Supervisor, Amanda Wray- Staff

**Guests:** Max Vasquez, Lee Austin

**Call to Order:** Steve McCroskey- President called the meeting to order at 6:31 PM.

**Approval of Agenda:** Henry Castaneda-Secretary/Treasurer made the motion to approve the agenda, Brenda Vasquez- Director second. Motion passed unanimously.

**Approval of Minutes May15, 2025, Board Meeting:** Henry Castaneda-Secretary/Treasurer made a motion to approve the minutes. Brenda Vasquez- Director second. Motion passed unanimously.

**Financial and Water Well Reports:** Steve McCroskey-President asked Ryan to verify Otis Waters well levels for accuracy. Financial and water well reports reviewed and filed.

**New Membership Discussion:** Tabled

**Public Comment:**

**Directors Report:** Layne Norton Vice President asked if Otis could reschedule the July board meeting so that he could attend the meeting. The board decided that the next meeting will be held July 22<sup>nd</sup> @ 6:30 pm.

**Closed Session:** The Board went into closed session at 7:14 pm  
The Board returned from closed session at 7:54 pm

**Monthly Board Meeting  
Minutes  
Otis Mutual Domestic Water Consumers and Sewage Works  
June 19, 2025  
6:30 PM  
2501 Bannister Road  
Carlsbad NM 88220**

**Action on Closed Session:**

Steve McCroskey then stated that the only items discussed in closed session were limited personnel matters.

Layne Norton Nominated Steve McCroskey as Interim General Manager  
And Henry Castaneda as assistant interim manager.

Lloyd Boatman second the motion. Motion passed with Steve McCroskey and Henry Castaneda abstaining.

**Adjournment:** The meeting was adjourned at 7:58 PM.

\_\_\_\_\_ Approved

3:41 PM

**Otis Mutual Domestic Water Consumers and Sewage Works Assoc**

07/18/25

**Profit & Loss**

Cash Basis

June 2025

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	<u>Jun 25</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
4000 · Water Use Fee	148,317.58
	<hr/>
<b>Total Income</b>	148,317.58
<b>Expense</b>	
6190 · Fuel	1,869.04
6200 · Insurance, Employee Health	8,714.05
6280 · Legal Fees	622.90
6330 · Office	805.95
6360 · Postage	762.00
6370 · Professional Fees	9,337.23
6422 · Repairs, Computers/Office Equip	934.34
6424 · Repairs, Equip	1,442.28
6440 · Repairs, Miscellaneous	7,040.00
6460 · Retirement Plan, PERA	1,586.49
6500 · Supplies, Field	33,738.53
6510 · Supplies, General Office	1,172.54
6530 · Supplies, Safety	419.77
6580 · Taxes, Payroll	1,698.44
6630 · Telephone/Internet	1,020.98
6650 · Uniforms & Safety Boots	1,425.26
6660 · Utilities, Waste	421.25
6662 · Utilities, 2501 Banniser	32.63
6664 · Utilities, 2727 Pecos Hwy	32.63
6668 · Utilities, Other	5,603.63
6680 · Vehicle, Repairs	3,668.26
6684 · Vehicle, Other	361.97
6800 · Wages	21,738.65
6830 · Water Purchases	5,562.93
6850 · Water Testing	302.43
6870 · Water Conservation Fee	-52.58
	<hr/>
<b>Total Expense</b>	110,261.60
	<hr/>
<b>Net Ordinary Income</b>	38,055.98
	<hr/>
<b>Net Income</b>	<u>38,055.98</u>

## Balance Sheet

As of June 30, 2025

	<u>Jun 30, 25</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1010 · Cash on Hand	300.00
1020 · WCB Operating Acct	232,289.78
1030 · CNB USDA Construction Acct 67016	43.12
1050 · CNB Debt Service Reserve Acct	425.53
1060 · WCB Money Market	141,877.01
	<hr/>
<b>Total Checking/Savings</b>	374,935.44
<b>Other Current Assets</b>	
1210 · Accounts Receivable	165,137.43
1215 · IRS Incorrect Overpayment	75,084.91
1260 · Returned Deposits	347.44
1310 · Inventory	197,206.61
	<hr/>
<b>Total Other Current Assets</b>	437,776.39
<b>Total Current Assets</b>	<hr/> <b>812,711.83</b>
<b>Fixed Assets</b>	
Electrical Control Rm Derrick	44,247.44
1400 · Computer System	73,826.53
1500 · Water System Lines	3,719,713.31
1505 · Less Accum Depr Water System	-1,712,671.51
1510 · Water Wells and Tanks	1,426,453.85
1515 · Less Accum Depr Water Wells	-1,046,622.87
1520 · Tools & Equipment	835,099.76
1525 · Less Accum Depr Tools & Equip	-682,874.27
1600 · Building & Well House	337,476.29
1605 · Less Accum Depr Bid & Well Hous	-151,336.82
1700 · Capital Outlay - Looping Pipe	197,605.44
1710 · Construction In Progress	128,327.04
1720 · Land & Water Rights	2,236,268.34
1725 · Water System Improve Gomez RD	406,128.10
	<hr/>
<b>Total Fixed Assets</b>	5,811,640.63
<b>Other Assets</b>	
1900 · Deferred Outflow	165,187.29
1990 · Suspense Debit	62,720.42
	<hr/>
<b>Total Other Assets</b>	227,907.71
<b>TOTAL ASSETS</b>	<hr/> <b>6,852,260.17</b> <hr/>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
20000 · Accounts Payable Bill Pay	-15,005.91
	<hr/>
<b>Total Accounts Payable</b>	-15,005.91
<b>Other Current Liabilities</b>	
2100 · Accounts Payable	-11.26
2140 · Accrued Wages	2,430.67
2170 · Federal Withholding	75.00
2180 · State Withholding	713.79
2190 · Worker's Comp Fee	-14.90
2195 · Colonial Life Payable	-108.00
2235 · Employee Retirement Withheld	112,795.71
2240 · FUTA	54.92
2250 · SUTA	199.73
2260 · Gross Receipts Tax	-65,885.27
2410 · USDA - RUS ST	6,342.53
2420 · NMED-RIP 2012-03 ST	-26,953.54

3:41 PM

# Otis Mutual Domestic Water Consumers and Sewage Works Assoc

07/18/25

## Balance Sheet

Cash Basis

As of June 30, 2025

	<u>Jun 30, 25</u>
2430 · NMFA - CIF 2771 ST	2,986.00
<b>Total Other Current Liabilities</b>	<u>32,625.38</u>
<b>Total Current Liabilities</b>	17,619.47
<b>Long Term Liabilities</b>	
2520 · Accrued Vacation LT	9,371.49
2600 · NMFA-CIF 2772 LT	4,864.95
2610 · USDA-RUS LT	301,780.89
2620 · NMED-RIP 2012-03 LT	179,964.66
2630 · NMFA WPF-5429	46,188.75
2635 · NMFA CIF-5541	-32,399.69
2690 · PERA Retirement Payable	420,294.67
2700 · Customer Deposits Owed	166,246.26
2900 · Deferred Inflows PERA	13,131.00
<b>Total Long Term Liabilities</b>	<u>1,109,442.98</u>
<b>Total Liabilities</b>	1,127,062.45
<b>Equity</b>	
3110 · Net Invest. In Capital Assests	3,929,298.16
3120 · Unrestricted Retained Earnings	744,470.44
3130 · Restricted Retained Earnings	74,420.00
3141 · Net Capital Assets Buildings	-8,450.00
3143 · Net Capital Assets Water Lines	-8,782.00
3149 · Prior Period Adj.	-132,835.29
32000 · RE/Profit/Loss	741,241.88
Net Income	385,834.53
<b>Total Equity</b>	<u>5,725,197.72</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>6,852,260.17</u></u>

**Otis Mutual Domestic Water Consumers and Sewage Works Assoc**  
**Statement of Cash Flows**  
 June 2025

	Jun 25
<b>OPERATING ACTIVITIES</b>	
Net Income	-6,598.80
Adjustments to reconcile Net Income to net cash provided by operations:	
20000 · Accounts Payable Bill Pay	37,999.03
2100 · Accounts Payable	-11.26
2180 · State Withholding	-163.78
2190 · Worker's Comp Fee	-4.30
2195 · Colonial Life Payable	-54.00
2235 · Employee Retirement Withheld	3,293.33
2240 · FUTA	8.23
2250 · SUTA	29.50
2260 · Gross Receipts Tax	-6,177.56
<b>Net cash provided by Operating Activities</b>	<b>28,320.39</b>
<b>INVESTING ACTIVITIES</b>	
1710 · Construction in Progress	-23,684.70
<b>Net cash provided by Investing Activities</b>	<b>-23,684.70</b>
<b>FINANCING ACTIVITIES</b>	
2600 · NMFA-CIF 2772 LT	-4,094.05
2610 · USDA-RUS LT	-1,541.00
2630 · NMFA WPF-5429	-22,114.75
2690 · PERA Retirement Payable	-7,983.72
2700 · Customer Deposits Owed	-200.00
<b>Net cash provided by Financing Activities</b>	<b>-35,933.52</b>
<b>Net cash increase for period</b>	<b>-31,297.83</b>
<b>Cash at beginning of period</b>	<b>406,233.27</b>
<b>Cash at end of period</b>	<b>374,935.44</b>

# Board Meeting Agenda Request Form

Please fill out this request form to be added to the next Board Meeting Agenda (All requests must be submitted at least 10 days prior to the board meeting).

**Date of Request:** July 10, 2025

**Date of Board Meeting:** July 22, 2025

**Name of Member:** Steve McCroskey

**Member Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Agenda Item Title:**

Resolution RO-04-2025; Resolution Authorizing the Board to Approve New and Transferred Memberships Based on Infrastructure Capabilities

**Brief Description:**

This resolution will make memberships open to public purchase at any time. Stipulations are placed on the purchases that will restrict those new memberships to Board approval after a thorough review has been completed to determine if the infrastructure in the area of placement can sustain the increased load and usage. This resolution will place the same stipulations on any transferred membership. While private sales may still take place, those privately sold memberships will only be allowed on the system once reviewed and approved by the Board. These restrictions will allow the system to grow in an orderly manner, where infrastructure capabilities are sufficient and sustainable.

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**Board Action Requested:**

No Action, FYI Only

Discussion/Direction

Make/Pass Motion

**Other:** \_\_\_\_\_

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**Manager's Approval:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# OTIS MUTUAL DOMESTIC WATER AND SEWAGE WORKS ASSOCIATION

## RESOLUTION NO. RO-04-2025

### A RESOLUTION AUTHORIZING THE BOARD TO APPROVE NEW AND TRANSFERRED MEMBERSHIPS BASED ON INFRASTRUCTURE CAPABILITIES

WHEREAS, the Otis Mutual Domestic Water and Sewage Works Association (hereinafter referred to as the "Association") is committed to the responsible and sustainable management of its water and sewage infrastructure; and

WHEREAS, the Association has established bylaws governing the purchase and transfer of memberships; and

WHEREAS, it is the intent of the Board of Directors to ensure that the approval of all memberships, whether newly purchased or transferred privately, aligns with the Association's capacity and infrastructure capabilities;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Otis Mutual Domestic Water and Sewage Works Association that:

1. 1. Membership Availability

Memberships may be made available for purchase in accordance with the provisions of the Association's approved bylaws.

2. 2. Board Approval Required

All new membership purchases, including privately transferred or purchased memberships, shall be subject to prior review and approval by the Board of Directors.

3. 3. Approval Criteria

The approval of any new or transferred membership shall be based on:

- The availability of water resources within the Association's system.
- The capacity of the existing infrastructure to support new or transferred membership within the requested service area.

4. 4. Implementation

The Board of Directors shall retain full discretion to deny or delay approval of any membership where water availability or infrastructure capacity is deemed insufficient, or where such approval may compromise the integrity of the system or services provided to existing members.

5. 5. Effective Date

**This resolution shall take effect immediately upon its adoption and shall remain in full force and effect unless amended or repealed by the Board of Directors.**

**PASSED AND ADOPTED this 22<sup>nd</sup> day of July, 2025, by the Board of Directors of the Otis Mutual Domestic Water and Sewage Works Association.**

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**Steven McCroskey**  
**President, Board of Directors**

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**Henry Casteneda**  
**Secretary, Board of Directors**

# Board Meeting Agenda Request Form

Please fill out this request form to be added to the next Board Meeting Agenda (All requests must be submitted at least 10 days prior to the board meeting).

**Date of Request:** July 10, 2025

**Date of Board Meeting:** July 22, 2025

**Name of Member:** Able Hernandez

**Member Address:** 5002 La Placitas Dr., Carlsbad, NM

**Phone Number:** 408/859-4785

**Agenda Item Title:**

Request to purchase and place a new meter at 5002 La Pacitas Dr.

**Brief Description:**

Mr. Hernandez is requesting to purchase a new membership and have that meter placed at 5002 La Placitas Dr. The meter could be put into use as soon as it is installed as there is a home on site at this time.

A previously approved membership that was not paid for could be made available should the Board move to approve.

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**Board Action Requested:**

No Action, FYI Only

Discussion/Direction

Make/Pass Motion

Other: \_\_\_\_\_

Manager's Approval:  \_\_\_\_\_

Date: 7/10/25

# Otis Mutual Domestic Water

## Membership Application

To apply for a new membership for Otis Mutual Domestic Water, you hereby agree to the By-Laws and Rules and Regulations of this association. This acknowledges that a grant of membership is conditioned on pending approval of the Board of Directors of the Otis Mutual Domestic Water and Sewage Works Association. Please Fill out this information below and we will contact you with any further information.

Name for membership: Ableardo Hernandez

Phone Number: 408-859-4785

Service Address or Location: 5002 La <sup>Placita</sup> Placeta Drive. Carlsbad, NM 88220

Residential or  Commercial

(Circle One)

This application will be reviewed at a meeting for the Board of Directors of the Otis Mutual Domestic Water and Sewage Works Association. If the applicant above is approved to receive a new membership, the representing Board Members will sign this application.

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Date

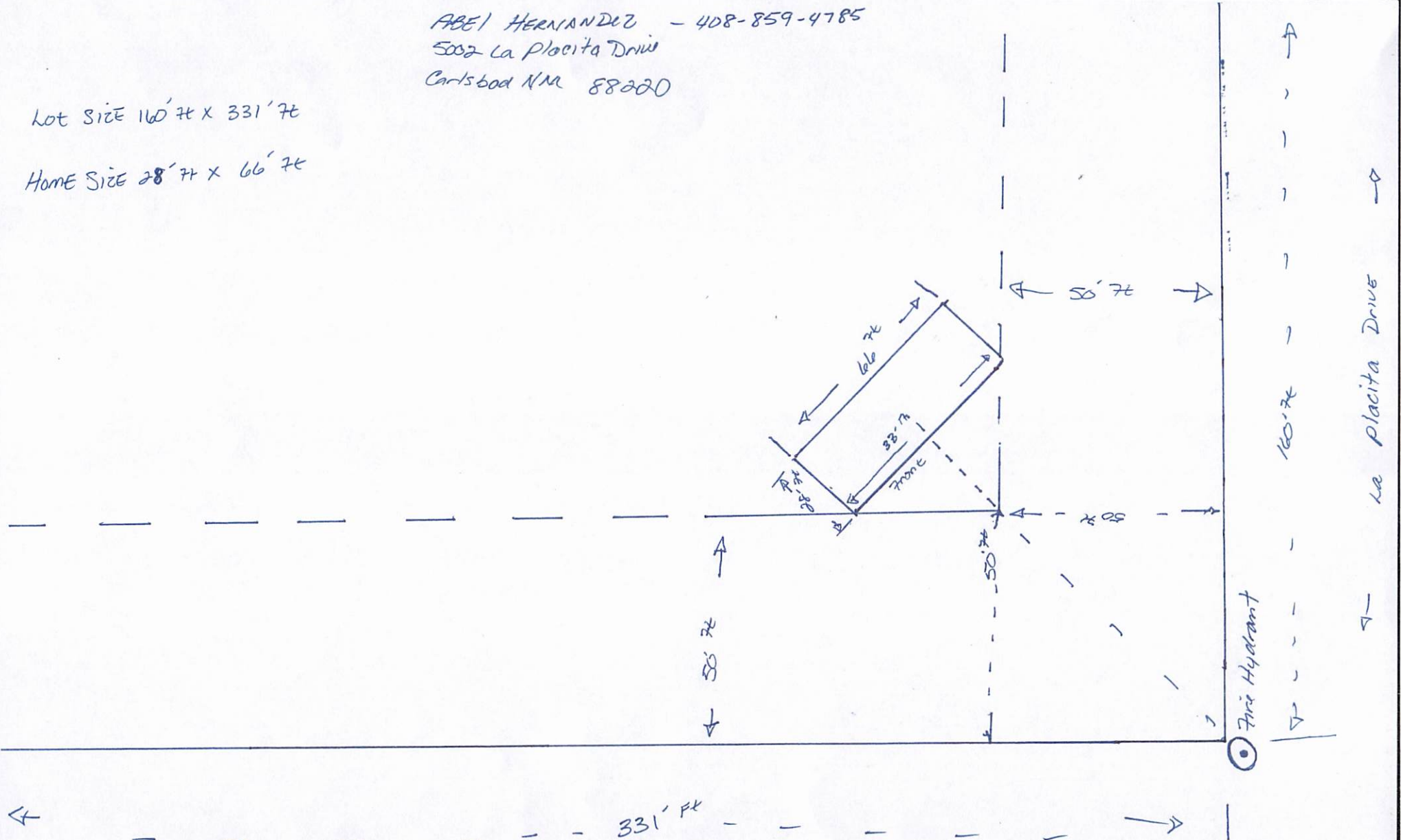
\_\_\_\_\_  
Board Secretary/Treasurer

\_\_\_\_\_  
Date

ABEI HERNANDEZ - 408-859-4785  
5002 La Placita Drive  
Carlsbad NM 88020

Lot Size 160' ft x 331' ft

Home Size 28' ft x 66' ft



I think the name of this street is San Juan



**Eddy County, NM**

Administration Complex  
Carlsbad, NM 88220  
575-887-9511

## Manufactured Home Placement Permit

**ISSUED TO:**

HERNANDEZ, ABEL & VIVIAN D  
1-408-859-4785

**Placement Address:** 5002 La Placita Drive, Carlsbad, NM 88220

**Parcel Number:** 4158132427010

**Permit Number:** 25-0087

**Legal Description:** Subd: PLACITA DEL SOL Lot: 12 Block: 2 MAP#  
275A-PDS2-12 LOT SIZE 160' X 331'

**Permit Expires:** December 11, 2025

This permit shall become null and void if the building or work described and authorized by this permit has not commenced within 180 days from the date of issuance, or if this building or work is suspended or abandoned at any time after the work is commenced for a period of 180 days. All provisions of laws and ordinances governing this type of work will be compiled with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel provisions of any State local law regulating construction or the performance of the construction. All revisions to an approved plan require review and approval by Eddy County prior to performing work. All building and tenant occupancy permits are required to pass final inspection prior to permit expiration and obtain a certificate of occupancy prior to use or occupancy.

A handwritten signature in black ink, appearing to read "Lanndon Blackmon".

Lanndon Blackmon  
County Planner

June 12, 2025  
Date

# Board Meeting Agenda Request Form

Please fill out this request form to be added to the next Board Meeting Agenda (All requests must be submitted at least 10 days prior to the board meeting).

Date of Request: \_\_\_\_\_ June 2025 \_\_\_\_\_

Date of Board Meeting: \_\_ July 22<sup>nd</sup>, 2025 \_\_\_\_\_

Name of Member: \_\_\_\_\_ Water Well Report \_\_\_\_\_

Member Address: \_\_\_\_\_ N/A \_\_\_\_\_

Phone Number: \_\_\_\_\_ N/A \_\_\_\_\_

Agenda Item Title: \_\_\_\_\_ Water Well Report (FYI Only) \_\_\_\_\_

Brief Description:

\_\_ Due to a delay in the company, we estimated water well readings and meter readings. The water well report will reflect an average of water usage. \_\_\_\_\_

Board Action Requested:

No Action, FYI Only

Discussion/Direction

Make/Pass Motion

Other: \_\_\_\_\_

Action Approved by: \_\_\_\_\_ 

Date: \_\_\_\_\_ 7/14/2025 \_\_\_\_\_

<b>Otis Mutual Domestic Water Well Report June 2025</b>			
<b>Total Memberships</b>	<b>1,851</b>	<b>Memberships Billed</b>	<b>1,794</b>
<b>Acre Feet Owned</b>		<b>100.0%</b>	<b>1,380.68</b>
<b>Acre Feet Pumped This Month</b>		<b>6.2%</b>	<b>85.07</b>
<b>Acre Feet Pumped Year to Date</b>		<b>32.91%</b>	<b>454.45</b>
<b>Balance of Water Rights</b>		<b>67.1%</b>	<b>926.23</b>
<b>Gallons Pumped This Month</b>		<b>100.0%</b>	<b>27,719,000</b>
<b>Gallons Sold - Otis</b>		<b>85.6%</b>	<b>23,736,000</b>
<b>Gallons Accounted for &amp; Not Sold</b>		<b>7.2%</b>	<b>2,000,000</b>
<b>Total of Sold, Accounted for &amp; Not Sold</b>		<b>92.8%</b>	<b>25,736,000</b>
<b>Water Loss - Otis</b>		<b>7.2%</b>	<b>1,983,000</b>
<b>Billed out Spencer</b>	<b>9941.78</b>		
<b>Water Cost Spencer</b>	<b>4991.61</b>		
<b>Billed out Otis</b>	<b>137790.27</b>		
<b>WATER LEVELS</b>	<b>This Month</b>	<b>Last Month</b>	
<b>Well # 2</b>	<b>163.8</b>	<b>70.8</b>	
<b>Well # 3</b>	<b>191</b>	<b>191</b>	
<b>Well # 4</b>	<b>162.4</b>	<b>162.8</b>	
<b>Well # 5</b>	<b>147.9</b>	<b>147.9</b>	
<b>Well # 6</b>	<b>156</b>	<b>156</b>	
<b>Well # 7</b>	<b>98</b>	<b>98</b>	

# Board Meeting Agenda Request Form

Please fill out this request form to be added to the next Board Meeting Agenda (All requests must be submitted at least 10 days prior to the board meeting).

**Date of Request:** July 10, 2025

**Date of Board Meeting:** July 22, 2025

**Name of Member:** Steve McCroskey

**Member Address:**

**Phone Number:**

**Agenda Item Title:**

Manager's Updates/Report

## Brief Description:

- ❖ Briefing of status of new employees
- ❖ Report on new installations and service items to be completed
- ❖ Report on NMED Compliance
- ❖ Update of Facebook and Web Site
- ❖ Update of vehicles under Otis Ownership

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Board Action Requested:

No Action, FYI Only

Discussion/Direction

Make/Pass Motion

Other: \_\_\_\_\_

Manager's Approval: 

Date: 7/10/2025

# Board Meeting Agenda Request Form

Please fill out this request form to be added to the next Board Meeting Agenda (All requests must be submitted at least 10 days prior to the board meeting).

**Date of Request:** July 10, 2025

**Date of Board Meeting:** July 22, 2025

**Name of Member:** Steve McCroskey

**Member Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Agenda Item Title:**

Use of a Credit Card

**Brief Description:**

The manager is requesting guidance from the board as to the ability to have a card attached to our bank account for limited use to make payments on items such as MS Office, Adobe and the Web Site. These items were previously paid for via methods not approved by the Board. The use of this card should be limited to the Manager only and for very specific purposes approved by the Board.

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Board Action Requested:

No Action, FYI Only

Discussion/Direction

Make/Pass Motion

Other: \_\_\_\_\_

Manager's Approval:  \_\_\_\_\_

Date: 7/14/25

# Board Meeting Agenda Request Form

Please fill out this request form to be added to the next Board Meeting Agenda (All requests must be submitted at least 10 days prior to the board meeting).

**Date of Request:** \_\_\_\_\_ July 8, 2025 \_\_\_\_\_

**Date of Board Meeting:** \_\_\_\_\_ July 22, 2025 \_\_\_\_\_

**Name of Member:** \_\_\_\_\_ Layne Norton \_\_\_\_\_

**Member Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Agenda Item Title:**

Discussion of Carlsbad assuming control of Otis Water

**Brief Description:**

Mr. Norton has proposed the thoughts of approaching the City of Carlsbad to inquire about the possibility of the takeover of the system. The merging of the system with the City of Carlsbad could allow the possibility of future growth and expansion, which might not be possible as the system currently stands.

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**Board Action Requested:**

No Action, FYI Only

Discussion/Direction

Make/Pass Motion

Other: \_\_\_\_\_

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Manager's Approval: \_\_\_\_\_ 

Date: \_\_\_\_\_ 7/10/25 \_\_\_\_\_